

Corporate & Community Sponsorship Job Description

General duties: This board member oversees all current corporate and community sponsorships for the foundation, as well as developing new partnerships within the community. Requiring a the ability to maintain a high level overview of development foresight as well as the tactical fundraising for the foundation's events, this individual is primarily responsible for reporting to the board (on a monthly basis) with sponsorships donations. Time commitment ranges, but typically requires between 10-20 hours per month.

Leadership, governance and oversight

- Serving as a trusted advisor to the co-chairpersons as they develop and implements The Alexander Foundation's strategic plan
- Reviewing outcomes and metrics created by The Alexander Foundation for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving The Alexander Foundation's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Assisting board chairs in identifying and recruiting other Board Members
- Partnering with other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing The Alexander Foundation to stakeholders; acting as an ambassador for the organization at events
- Ensuring The Alexander Foundation's commitment to a diverse board that reflects the communities the foundation serves

Fundraising

The Alexander Foundation Board Members will consider the foundation a philanthropic priority and make annual gifts that reflect that priority. So that the foundation can credibly solicit contributions from foundations, organizations, and individuals, it expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity and financial ability.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about The Alexander Foundation's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.